

Fleming School
Frenchman School District RE-3
Board of Education
Official Minutes-Regular Meeting
November 17, 2017

Call to Order/Roll Call

Vice President Dave Etl called the Regular Board Meeting of the Fleming School Board of Education to order at 7:33pm on Friday November 17, 2017 in the School and Community Library. The following members were present: Michelle Asfeld, Dave Etl, Randy Kirkwood, Christa Lousberg, and Shane Schliesser. Also present were; Steve McCracken-Superintendent, Stacy McDaniel-Principal, and Linda Hawthorne-Business Manager.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Prayer

Michelle Asfeld led the prayer.

Audience/Open Forum/Correspondence

The following people were present: Clarrisa Comstock and Sue Dreyer. The Board received correspondence from John & Denise King and Tamara Ashburn.

Clarrisa Comstock

Clarrisa is the School Secretary and is responsible for a number of activities in our school. The major tasks include managing our Free/Reduced lunch program, the lunch fund, the point of sale at lunch time, and unlocks the door when visitors come into the building. She is also responsible for creating the ineligibility list, end of the year reports, and putting together the school enrollment packets. Clarrisa has many other duties during the day.

Sue Dreyer

Sue works in the front office and has numerous duties. She explained to the Board what she does as the Registrar. She is also responsible for the Student Activity Accounts including the ballgame gate boxes. In addition, she prints transcripts, report cards, keep daily attendance, creates the enrollment rosters, and answers the phone. Sue is responsible for other activities, to many to mention all of them.

Stacy McDaniel-Principal

- The Elks Club brought flags and visited with the 2nd-4th grade students about the American Flag etiquette.
- Fleming's Got Talent was a success and showcased our student's talents.
- The Football and Volleyball teams had a great season. Mrs. McDaniel commented on how proud she is of our students.
- The second "Visible Learning" training for our teachers was held.
- The Box Tops program collected \$183.90.

Steve McCracken- Superintendent

- The Auditor will be at the December meeting to discuss his findings from the financial audit of 2016-2017 fiscal year.
- The CASB Winter Conference is November 30- December 3rd in Colorado Springs.
- Merino will be added to our District Tournaments in Volleyball and Basketball next year.

-McCracken thanked the Duane and Ramona Kirkwood family for their donation to the school for State Volleyball.

Appointment of Board Member

Dave Etl moved to appoint Michelle Asfeld to the School Board for 2 years to fill the vacant director seat, Christa Lousberg seconded the motion, Asfeld- abstain, Etl- yes, Kirkwood-yes, Lousberg-yes, Schliesser-yes. Motion passed.

Oath of Office

Michelle Asfeld, Randy Kirkwood, and Christa Lousberg recited the oath of office for board members.

Consent Agenda

Michelle Asfeld moved to approve the consent agenda Shane Schliesser seconded the motion, all voted: Asfeld- yes, Etl- yes, Kirkwood-yes, Lousberg-yes, Schliesser-yes. Motion passed.

1. Approval of minutes- October 17, 2017
2. Bills
3. Payroll
4. Approved Action items:
 - a. Substitute Teacher: Tanner Serrato and Beth Monheiser
 - b. Volunteer Football Assistant Coach: Tanner Serrato
 - c. Accept Cameron Harms Resignation

Approval of Agenda

Randy Kirkwood moved to approve the agenda with the addition of I.12-4, Superintendent Evaluation, Michelle Asfeld seconded the motion, all voted: Asfeld-yes, Etl- yes, Kirkwood-yes, Lousberg-yes, Schliesser-yes. Motion passed.

Action Items

I. 1- Dave Etl moved to approve Kim Wolever as Custodian, Shane Schliesser seconded the motion, all voted: Asfeld- yes, Etl,-yes, Kirkwood- yes, Lousberg- yes, Schliesser-yes. Motion passed.

I. 2- Shane Schliesser moved to elect the officers as listed: President- Randy Kirkwood, Vice President- Dave Etl, Secretary-Shane Schliesser, Treasurer-Michelle Asfeld, Director- Christa Lousberg, Christa Lousberg seconded the motion, all voted: Asfeld- yes, Etl- yes, Kirkwood-yes, Lousberg-yes, Schliesser-yes. Motion passed.

I. 3- Dave Etl moved to approve Lisa Chintala, Garrett Cockroft, Jenna Lengfelder, and Morgan Cockroft to serve on the District Accountability Committee, Shane Schliesser seconded the motion, all voted: Asfeld- yes, Etl- yes, Kirkwood-yes, Lousberg-yes, Schliesser-yes. Motion passed.

I. 4- Certify the October Student Data, no action taken.

I. 5- Michelle Asfeld moved that the Superintendent is operating within the limits of policy EL-16, Financial Administration, Dave Etl seconded the motion, all voted: Asfeld- yes, Etl- yes, Kirkwood- yes, Lousberg- yes, Schliesser-yes. Motion passed.

I. 6- Randy Kirkwood moved that the board is operating within the limits of the following policies: GP-9 Board Member Code of Conduct, GP- 10 Board Member Covenants, GP-10-E Handling Operational Issues Raised by a Community or Staff Member, GP-11, Board Member Conflict of Interest, GP-12 Board Member Financial

Disclosure, GP-13, Process for Addressing Board Member Violations, Shane Schliesser seconded the motion, all voted: Asfeld- yes, Etl- yes, Kirkwood-yes, Lousberg-yes, Schliesser-yes. Motion passed.

I. 7- Shane Schliesser moved that the Superintendent is operating within the limits of policy B/SR-5, Monitoring Superintendent Performance, Christa Lousberg seconded the motion, all voted: Asfeld- yes, Etl- yes, Kirkwood-yes, Lousberg-yes, Schliesser-yes. Motion passed.


Discussion Items

The policy in regards to riding the bus to school sponsored activities was discussed.
Not action taken


Future Meeting Dates

1. CASB Convention, Colorado Springs, November 30- December 3
2. BOCES SAC Meeting, December 7, 2017
3. Special Board Meeting- Mill Levy Certification, December 5, 2017
4. School Board Meeting, December 21, 2017, 4:30pm

Vice President Dave Etl declared the meeting adjourned at 8:38pm.



Randy Kirkwood, President



Shane Schliesser, Secretary